



# KÖZIGAZGATÁSI ÉS IGAZSÁGÜGYI MINISZTERIUM

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## Simplification Programme in Hungary

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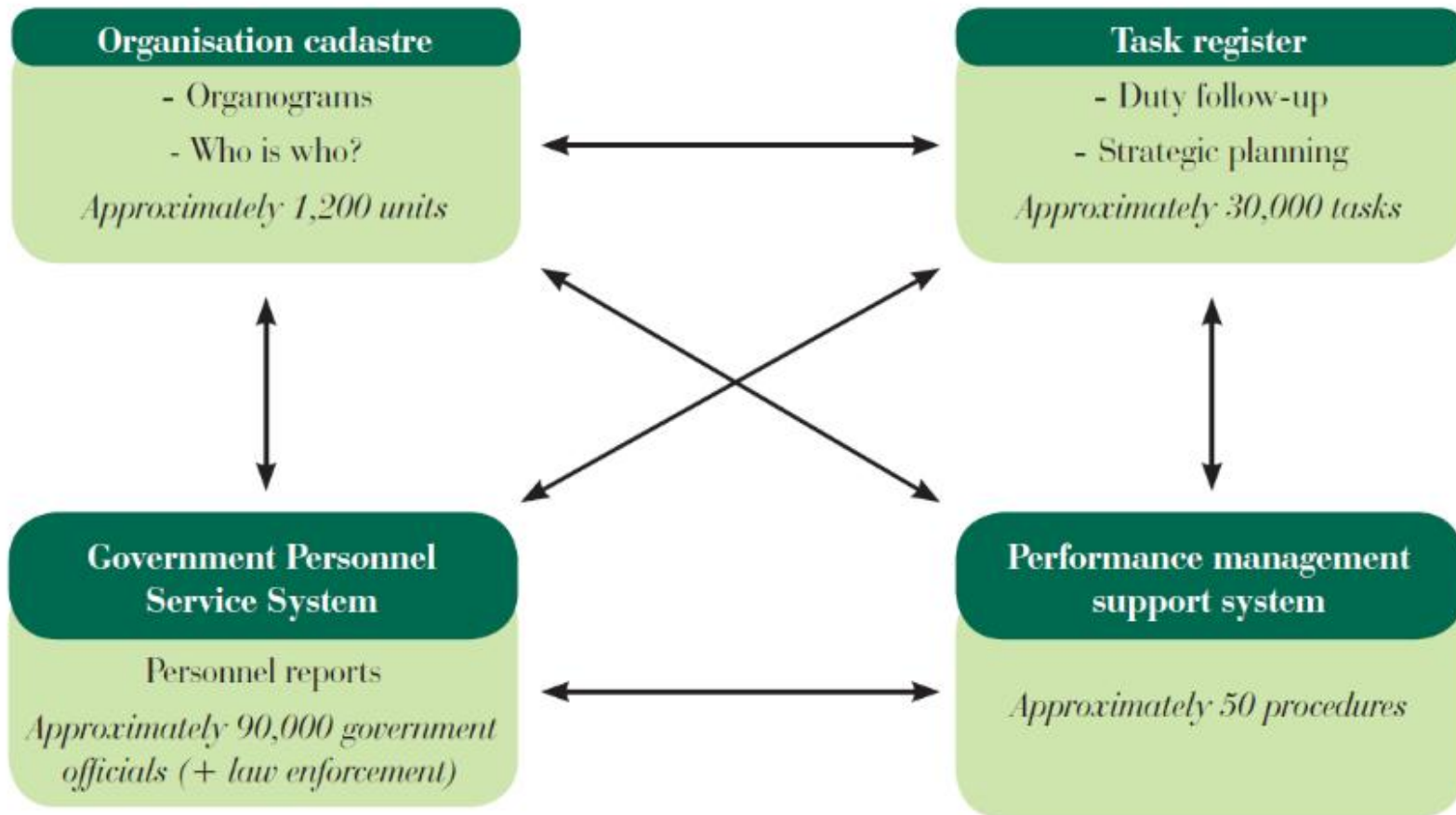
**Ministry of Public Administration and Justice**

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# Background

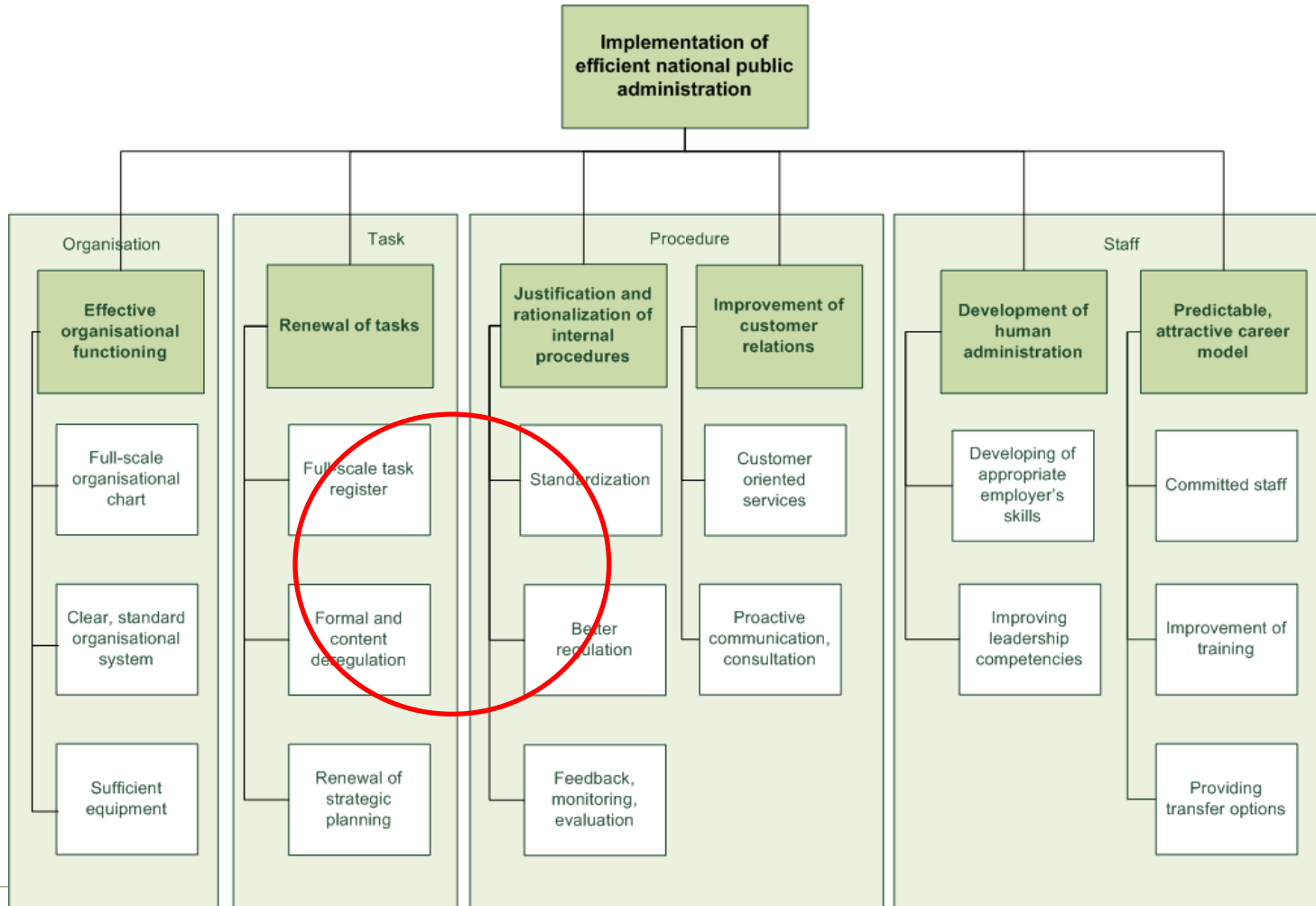
- Magyary Zoltán Public Administration Development Programme
  - Government Decision No. 1304/2011 (IX.2.) – Simplification Programme
- ↓
- Administrative burden reduction on citizens
- Action Programme for Reducing Administration Burdens in the EU
  - Government Decision No. 1405/2011 (XI.25.) - Simpler State Programme
- ↓
- Administrative burden reduction on businesses

## Magyary Zoltán Public Administration Development Programme



Alignment of areas of intervention

# The Simplification Programme is part of Magyary Programme

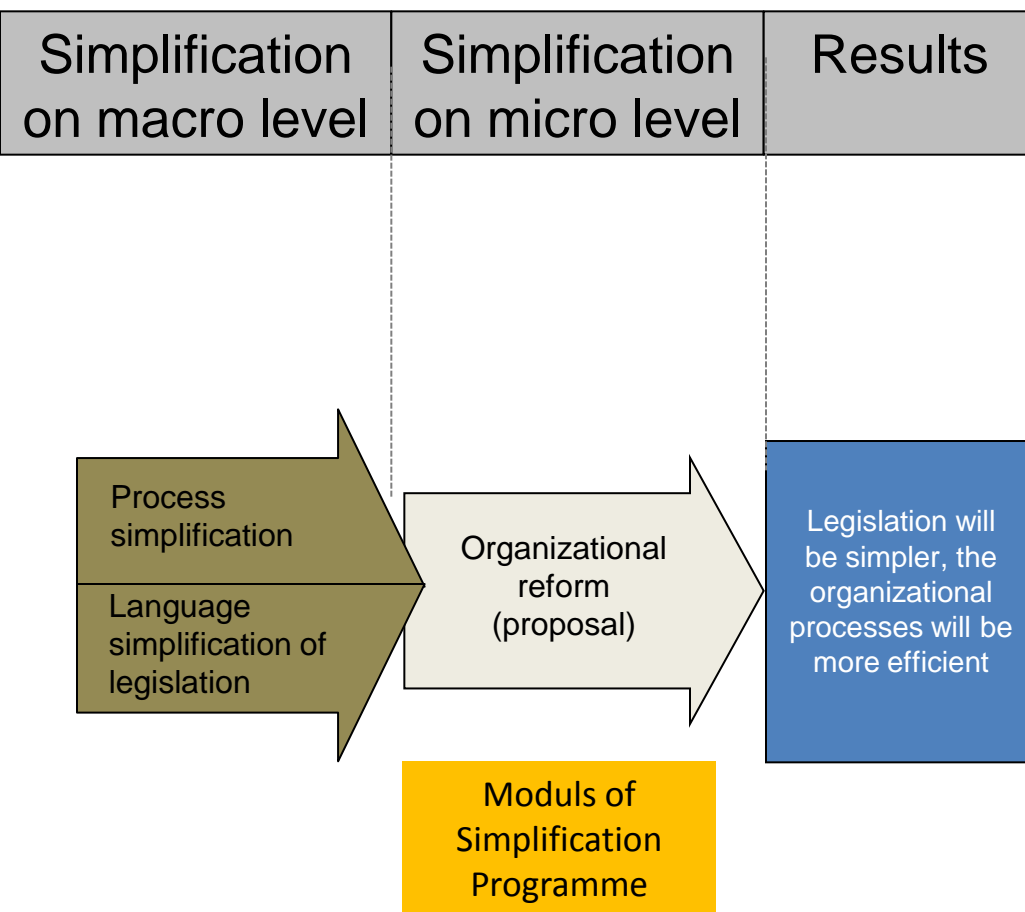


## Main problems which are the starting point of the Programme

- ✓ Regulation is complicated and unpredictable;
- ✓ The administrative burden on citizens is high;
- ✓ The language of legislation is difficult to understand;
- ✓ Citizens do not trust in the public administration.

Simplification Programme

## General objectives



1. Administration will be simplified perceptibly by the citizens,
2. with this the burden in the public administration won't increase,
3. and the language of laws will be easy to understand.

Main objects of Simplification Programme

## Specific objectives

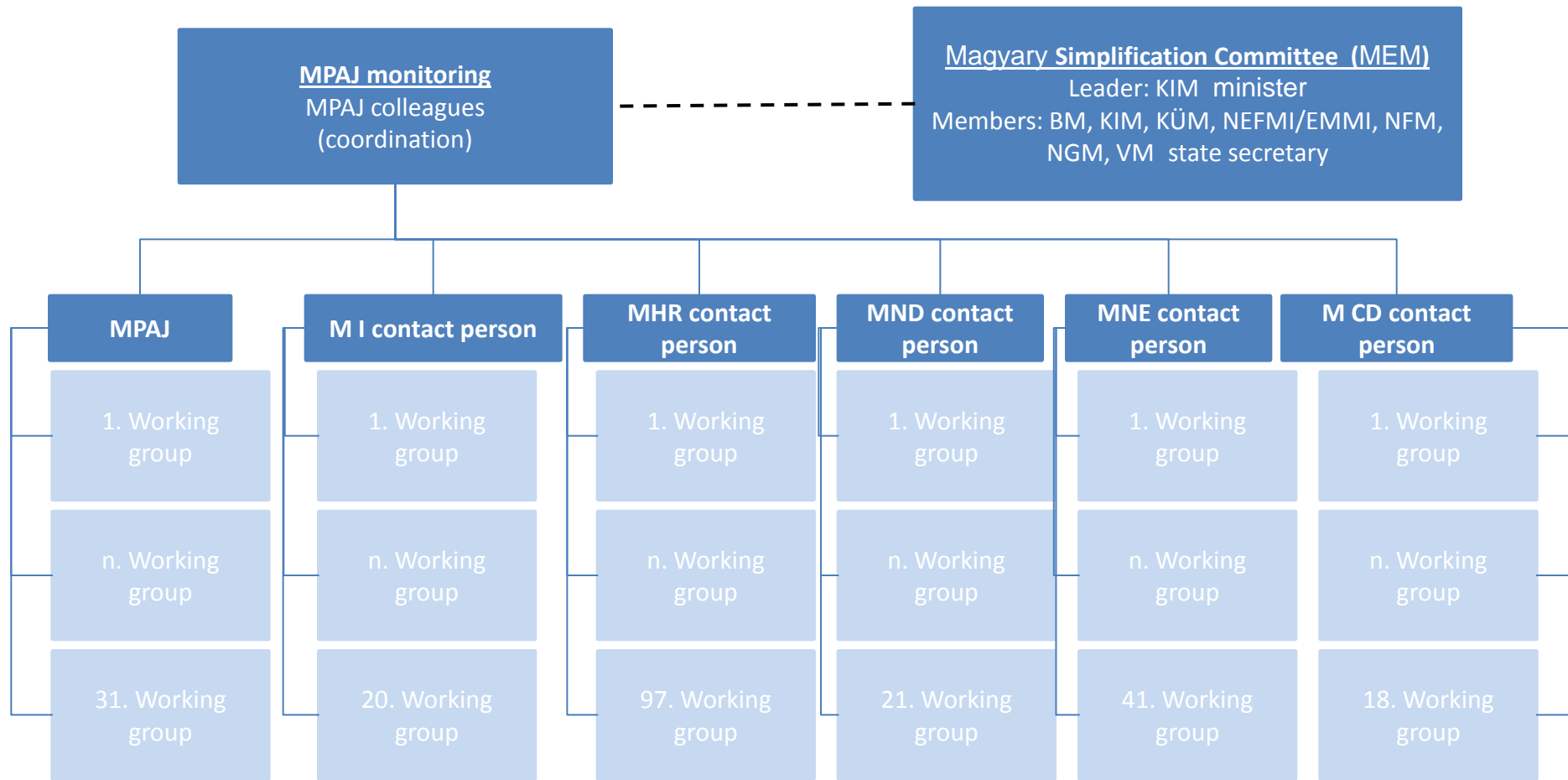
- reduction of citizens' administrative burden, which is based upon the elimination of causeless obligations and processes; simple, rather citizen than administrative centered regulation, which fall into processes, unburden to exercise a right, and administration;
- reduction of implementation's cost and parallel (redundant) tasks
- making an organizational cadastre, with the connection between institutions
- enlargement of electronic administration for the external and internal clients
- repeal the outdated laws in order to ensure the legal certainty

## Logic and period

Ministries (sources: projects financed by European Social Fund)							Ministry of Public Administration and Justice (sources: central project financed by European Social Fund)																
Implementation of simplification in 3 steps (deadlines: 1. 31 August 2012, 2. 31 October 2012, 3. 31 December 2012.)							<b>Main aim is to reach simplification which feel the citizens, too.</b> Activities: • Filling in the templates given by MPJ • in the frame of working groups, • involved the colleagues of agencies		Coordination and monitoring of simplification (continuous activity)	<ul style="list-style-type: none"> <li>• Monitoring organized by our colleagues</li> <li>• Report to the Government scheduled to the 3 deadlines</li> </ul>													
							Training		<ul style="list-style-type: none"> <li>• Training about the principles of process management (raising awareness)</li> <li>• Templates and process of the programme</li> </ul>														
							Measure the administrative burden on citizens		On the basis of EUPAN SCM on citizens model														
<table border="1"> <thead> <tr> <th>Ministry</th> <th>KIM</th> <th>BM</th> <th>NEFMI</th> <th>NFM</th> <th>NGM</th> <th>VM</th> </tr> </thead> <tbody> <tr> <td>Number of processes</td> <td>31</td> <td>20</td> <td>97</td> <td>21</td> <td>41</td> <td>18</td> </tr> </tbody> </table>							Ministry	KIM	BM	NEFMI	NFM	NGM	VM	Number of processes	31	20	97	21	41	18	Language simplification		2 pilot regulations will be simplified and the experiences will be summarized
Ministry	KIM	BM	NEFMI	NFM	NGM	VM																	
Number of processes	31	20	97	21	41	18																	



# Monitoring of Simplification Programme belongs to Ministry of Public Administration and Justice, the ministries do the simplification



## Actors of project and their tasks

**Committee of simplification**

Decision making in case of disputes

**Leader of working group**

Closing of the fulfilled templates

**Members of working group**

Fulfill of the templates on the common IT platform

**Member of monitoring team**

- Comments, monitoring
- Writing the authentication about the simplification

**Monitoring coordinator**

- Ensuring templates
- Support to the monitoring
- Report about the process to the government

## Different solutions and applied science by the 228 processes simplified in the frame of the Programme

- ✓ Elimination of the process - 15;
- ✓ Integrating of the process with another process – 39;
- ✓ Reduction of processing time – 134;
- ✓ Development of the communication between the client and the office, extension of client-friendly communication - 125;
- ✓ Realignment of the process - 158;
- ✓ Reducing the number of participants in the process – 56;
- ✓ Increasing the use of IT solutions - 89;
- ✓ Reducing the document and information requirement -142;
- ✓ The preparation of a handbook for the administrators participating in the process – 201;
- ✓ The preparation and publication of a short and understandable case description for the clients – 201.

## Processes classified into 15 groups

- ✓ Family, children,
- ✓ Marital cases,
- ✓ Mortality, heritage,
- ✓ Employment, unemployment benefit,
- ✓ Taxation,
- ✓ Agricultural cases,
- ✓ Cases in connection with pension,
- ✓ Cases in connection with documents and official certificates,
- ✓ Social care,
- ✓ Public education, higher education,
- ✓ Health care,
- ✓ Cases in connection with real estates,
- ✓ Cases in connection with vehicles, road traffic,
- ✓ Nationality, immigration,
- ✓ Horizontal topic: signature formula certificate.

example

Name of the case	Responsible ministry	Deadline
Making out , renewal and exchange of automobile registration	Ministry of National Development	31 Aug 2012
Taking away vehicle from the traffic	Ministry of National Development	31 Aug 2012
Origin controlling of the vehicle	Ministry of the Interior	31 Aug 2012
Making out , renewal and exchange of registration plate	Ministry of National Development	31 Aug 2012
Making out , renewal and exchange of driving licence	Ministry of National Development	31 Aug 2012

## Results

- ✓ 100% of the process is closed;
- ✓ 9 processes from the 228 were not simplified;
- ✓ event management is in progress to propagate the results;
- ✓ average burden reduction concerning time and cost factors was more than 25%;
- ✓ 2 pilot laws were simplified in the language simplification;
- ✓ further 26 regulations in the language simplification were prepared to decision making.

Thank you for your attention!

Are there any questions?

Further information to follow:

<http://magaryprogram.kormany.hu/egyszerusitesiprogram>

[Magary Zoltán Public Administration Development Programme](#)  
[12.0.](#)